

**Franklin County R-II School
Board Meeting Minutes
February 21, 2024**

Location: School Library

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by board president, Nathan Parmentier.
2. **Members Present:** Nathan Parmentier, Christy Groppe, Kurt Koch, Dale Borcharding, Amanda Yates, Kelly Theiss, and Jessica Toelke

Members Absent: n/a

Administrator Present: Kathy Oetterer

Recording Secretary: Karen Hoffmann

Others Present: Erica Freitag, Teresa Poe, Sydnee Pate, Megan Poe

3. **Pledge of Allegiance**

4. **Consent Agenda**

- a. Approve Agenda
- b. Approve Minutes
 - i. [January 22, 2024 meeting](#)
- c. Financial Report
 - i. [Cash Receipts](#)
 - ii. [Revenue/Expense Report](#)
- d. Approve Payment of Bills (3.1)
 - i. [Paid Invoices](#)
- e. Accept Resignation: A letter of resignation from Angela Mense was received and approved.

A motion was made by Christy Groppe and seconded by Dale Borcharding to approve the consent agenda. Motion carried: 7-0

5. **MSBA Delegate Report:** The MSBA Spring Virtual Meeting will be held March 24. The Lunch and Learn webinars will be held on Fridays beginning on March 15.
6. **School Safety (3.2.3):** Sgt. Perkins and Nathan Parmentier attended the recent intruder drill. A tornado drill was held. The M.U.S.I.C. safety inspector noted that all the doors in the special education area are solid and recommended that windows be installed in those doors.

7. **Culture and Communication**: 8th Grade Night was held for basketball, cheer, and track. A donation was received from Citizens Bank. They also gave away \$75 in concession vouchers. The new popcorn machine was used to celebrate last year's MAP scores. Students went roller skating for the second quarter reward. Students also celebrated 100 days of school and participated in a Chief's spirit week.
8. **Facility Updates (3.2.3)**: Kathy Oetterer is requesting bids for summer projects. The design for the digital sign was reviewed. The Department of Natural Resources inspected the well and found it to be functioning properly.
9. **M.U.S.I.C. Safety Report**: The inspector made suggestions to paint room numbers inside the door frame, remove preschool equipment from the hallway and stairwell, and to have sofas and loveseats removed at the end of the year.
10. **Fence Bids**: Two bids were received. A motion was made by Kurt Koch and seconded by Dale Borcharding to accept the bid from William Fencing & Skidloader Service. Motion carried: 7-0
11. **Elevator Service Bid**: Kathy Oetterer discussed a recent Sunshine Law request regarding elevator bids.
12. **Water Sample Results**: The dishwasher sprayer came back with limits that were higher than allowed. The pre-rinsing faucet and sprayer were replaced, and the water will be re-tested.
13. **Transportation Needs**: Bus 171 has been having some issues. It may need to be replaced at the end of the year. The district may need to purchase a vehicle to transport a student next year.
14. **2024/25 Calendar Preview**: The proposed calendar for the 2024/2025 school year was presented.
15. **2024/25 Enrollment Predictions**: Twelve students have registered for kindergarten. Enrollment for next year is anticipated to be at least the same as 2023/2024.
16. **R-II School Board Scholarship Fundraiser**: Scholarship notices have been issued. The date of the barbecue was posted on Facebook.
17. **Policy Updates**: Revisions to the policies listed below were reviewed. A motion was made by Kurt Koch and seconded by Amanda Yates to adopt the proposed revisions to the following policies:

GBEBA: Drug Free Workplace

GBEBB-2: Employee Alcohol and Drug Testing

JFCH: Student Alcohol and Drug Use

JFCI Version 1: Student Alcohol and Drug Testing

JFG: Searches of Students

JG-R1: Student Discipline

JHCD: Administration of Medications to Students

KK: Visitors to District Property and Events

Motion carried: 7-0

19. **Other Business:** A retirement celebration has been planned for Cindy Scheer, Jean Oetterer, and Julie Strubberg on May 5 from 1-3 pm.

20. **Executive session for the purpose of discussing legal, student, and school personnel matters: RSMO 610.021(1), (3),(6),(13),(16), (18), and (19) and approval of the October 24, 2023 and January 22, 2024 executive session minutes:**

A motion was made by Christy Groppe and seconded by Kurt Koch to move to closed session. Motion carried: 7-0

Nathan Parmentier: Yes

Christy Groppe: Yes

Kurt Koch: Yes

Dale Borcharding: Yes

Amanda Yates: Yes

Kelly Theiss: Yes

Jessica Toelke: Yes

21. **Return to Open Session:** A motion as made by Christy Groppe and seconded by Jessica Toelke to return to open session. Motion carried: 7-0

Nathan Parmentier: Yes

Christy Groppe: Yes

Kurt Koch: Yes

Dale Borcharding: Yes

Amanda Yates: Yes

Kelly Theiss: Yes

Jessica Toelke: Yes

22. **Hire Classroom Teacher:** A motion was made by Kurt Koch and seconded by Christy Groppe to hire Tiffany Strubberg for the Title I reading position, Brooklyn Covington for first grade, and Lauren Hoerstkamp for second grade for the 2024-2025 school year. Motion carried: 5-0

Nathan Parmentier: Yes

Christy Groppe: Abstained

Kurt Koch: Yes

Dale Borcharding: Abstained

Amanda Yates: Yes

Kelly Theiss: Yes

Jessica Toelke: Yes

23. **Hire Special Education Director:** A motion was made by Jessica Toelke and seconded by Dale Borcharding to hire Rachel Meyer as the Special Education Director for the 2024-2025 school year. Motion carried: 6-0

Nathan Parmentier: Yes

Christy Groppe: Yes

Kurt Koch: Abstained

Dale Borcharding: Yes

Amanda Yates: Yes

Kelly Theiss: Yes

Jessica Toelke: Yes

24. **Principal's Contract:** A motion was made by Christy Groppe and seconded by Dale Borcharding to offer a one-year contract to Kathy Oetterer. Motion carried: 7-0

25. **Next Board Meeting:** The next board meeting is scheduled for Tuesday, March 26, 2024 at 6:30 p.m.
26. **Adjourn:** A motion was made by Christy Groppe and seconded by Kurt Koch to adjourn the meeting. Motion carried: 7-0.

Nathan Parmentier
Board President

Karen Hoffmann
Board Secretary